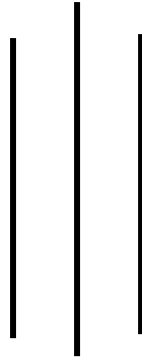
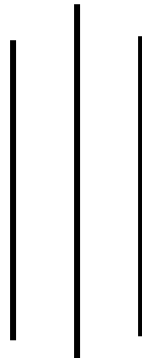


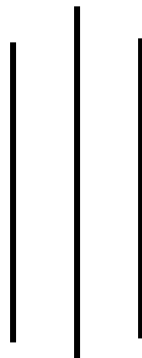
**FIVE YEAR STRATEGIC DEVELOPMENT
PLAN**



**SUBMITTED BY
SIDDHARTHA GAUTAM BUDDHA CAMPUS,
BUTWAL, RUPANDEHI (NEPAL)**



**SUBMITTED TO
UNIVERSITY GRANTS COMMISSION
SANOTHIMI, BHAKTAPUR, (NEPAL)**



**BUTWAL
10 MARCH, 2016**

ACKNOWLEDGEMENT

Siddhartha Gautam Buddha Campus was established in 2048 at the heart of Butwal sub-Metropolitan city. It is one of the leading public campuses in western part of Nepal. It is selected as 17th community based campus on the criteria of UGC. The campus has tailored this strategic plan to qualify for Quality Assurance Accreditation (QAA), enhance excellence in education, create the excellence in research development and develop the harmonious relationship with society.

First of all, I would like to thank students, faculty members, staffs, guardians and all stakeholders for providing precious and constructive suggestions for the completion of this strategic development plan. It has not been possible to complete the plan without the constant, rigorous and creative efforts of IQAE Committee Members.

I would like to offer my sincere gratitude to UGC officials who had provided detail pathways for preparing of this strategic development plan. Similarly, I would like to offer a bundle of thanks to president of UGC who approved our application for involving in Higher Education Reform Project (HERP). The contribution of each is gratefully acknowledged who had provided direct and indirect support for the completion of it. I am looking forward to hearing positive response from UGC soon.

Bishnu Prasad Rana
Campus Chief

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LIST OF ACRONYM

AAC	Academic Advisory Committee
BBA	Bachelor of Business Administration
BBM	Bachelors of Business Management
BIM	Bachelors of Information Management
BS	Bikram Sambat
BSW	Bachelors of Social Working
CMC	Campus Management Committee
CMM	Cost Minimization Method
ECA	Extra Curricular activities
EMIS	Education Management Information System
EPM	Education Planning Management
HERP	Higher Education Reform Project
HRD	Human Resource Development
HSEB	Higher Secondary Education Board
ICT	Information Communication Technology
IPES	Individual Performance Evaluation Sheet
IQAE	Internal Quality assurance evaluation
LOI	Letter of Intent
MOU	Memorandum of Understanding
PCL	Proficiency Certificate Level
QAA	Quality Assurance Accreditation
QM	Quality Method
RFP	Request for Proposal
RMC	Research Management Cell
SGBC	Siddhartha Gautam Buddha Campus
SSR	Self Study Report
TOR	Terms of Reference
TU	Tribhuvan University
UGC	University Grant Commission

EXECUTIVE SUMMARY

SGBC has prepared 5 year strategic development plan to develop campus as community based learning institution with sustainable development. Campus management Committee has formulated IQAE Committee to prepare strategic plan. The Committee has prepared this plan with the collection of remarkable information and suggestions from various stakeholders.

This plan consists general background, present status, situational analysis, institutional intents, institutional objectives and strategies, action, operational plan and budget, monitoring and evaluation system of campus and conclusions.

After the implementation of this strategic plan, SGBC will be based on teaching learning service oriented institutions where local students, faculty members, staffs, community and other stakeholders will be highly benefited. The main outcome of this plan is to support for the production of high level research and community oriented professionals.

The campus will be recognized as learning and research based institution applying collaborative teaching learning strategy, sisterly relation with other organization, and enhances exchange programmes. Campus will develop its library as community learning resource centre considering campus as a social unit. Finally the campus will stand as student friendly and inclusive approached institution.

1. Background of Strategic Development Plan

The future scenarios of SGBC will depend on the contribution of political, social, cultural, geographical and economic environment. In rethinking education to cope with rapid changes at the threshold of 21st century, innovation, technology and research are indispensable tools of education.

Our motto, “Our devotion for excellence in education” shows future prospects of campus. It faces socio-economic challenges and opportunities, political reform and cultural reawaking. Our main purpose is to make sustainable and professional development with inclusive education. The campus has prepared tailor-made strategic development plan to uplift the quality of education.

In order to achieve the goals/priorities of campus and involve in Higher Education Reform Project (HERP), we submitted our application to University grants Commission of Nepal. We are proud to stand on 17th position out of 45 community based campuses selected throughout the nation. In the process of preparing this strategic development plan, campus management committee has formulated 9 members “IQAE Committee” on 4th phalgun 2072 (Annex 1). IQAE Committee has developed the initial draft of strategic development plan by collecting the required information from various stakeholders. After preparation of initial draft of strategic development plan, IQAE Committee has organized interaction program for consultation and dissemination for valuable suggestions from concerned students along with alumni, faculty members/staffs, Campus Management Committee and other stakeholders in from 19th to 22nd Phalgun 2072. Feedback and suggestions are drafted systematically on the basis of prescribed format and guidelines of UGC. The final draft of strategic development plan has been submitted to the Campus Management Committee on 25th Phalgun 2072 for the approval.

2. General Background of Campus

Siddhartha Gautam Buddha Campus (SGBC) is a leading educational institution established on 24th Ashwin 2048 on the principle of “Cost recovery and quality education”. The permanent lecturer of Butwal Multiple Campus, educationalist,

outstanding social personalities of local community have initiated for the establishment of this campus. This campus is situated at Butwal-7, which is known as the heart of historical, industrial, commercial and educational hub of western Nepal. The main purpose is to provide quality education to those students who are marginalized, disadvantaged and educationally unprivileged. The campus is planning to provide excellent education in different disciplines.

Initially, SGBC was established with PCL program of humanities faculty affiliated to TU at Shree Kanti Boarding School premises. It was started with 16 faculty members, 3 supportive staffs and 156 students. With the overwhelming demand of society, SGBC has upgraded faculties in bachelors degree (Education and management) and master degree (Education and management) 2062 BS and 2068 BS respectively. With the effort of Campus Management Committee, the ministry level cabinet decision was made in favour of SGBC for the placement of its own premises at Butwal 7, Rupandehi. The campus started to construct its own building with the then financial support of Butwal Chamber of Commerce, Butwal Municipality, District Development Committee of Rupandehi and other social donors.

The campus has been received letter of intent (LOI) to submit the self study report (SSR) in 11 Magh 2071 to involve in Higher Education Reform Project (HERP) of UGC. SGBC has signed MOU with UGC on 20th Magh 2072. Now the campus is going to submit the strategic development plan to UGC along with other required documents according to MOU within the prescribed time provided.

The campus is growing as a leading community based campus to cater students of Rupandehi District and adjoining districts like Palpa, Gulmi, Arghakhanchi, Kapilbastu, Nawalparasi, Dang, Rolpa, Pyuthan, Syangja, Baglung, Parbat etc. So the campus has a great responsibility to produce the professional human resources in different sectors. SGBC is planning to run additional academic programmes like BBM, BBA, BIM, B.Ed. (Mathematics and ICT), BA (BSW and Journalism) and M.Ed. (English, Nepali, Population and EPM).

3. Present Status of Campus

3.1 Governance System

This campus is governed by CMC with the formulation and implementation of rules, regulations, plans, policies and annual budget, and enhances the relationships with

stakeholders for educational excellence. These above plans and policies are executed by Campus Chief.

3.2 Organizational Structure

To operate the academic, administrative and financial activities efficiently and legitimately, SGBC has developed specific organizational structure in which authorities and responsibilities of each member are clearly specified. Under the organizational structure, Campus General Assembly is supreme body that consists of 49 members. Campus General Assembly represents members of founder campus management committee, financial donors, founder lecturers and members of existing management committee. Campus General Assembly formed Campus Management Committee (CMC) that consists of 21 members for three years.

Campus Management Committee appoints the Campus Chief tenure for four years who has executive power to regulate and control overall activities of campus according to SGBC Act 2067 BS, Teacher-Official Service Bylaws 2067 BS, Financial Administration Bylaws 2067 BS. The Campus Chief can appoint Assistant Campus Chiefs, Department Heads, Programmes Coordinators tenure for two years. In addition to this, there are total five sections i.e. administration, account, exam, library and EMIS to conduct non teaching activities. The organizational structure presented in Annex 2.

3.3 Campus Management Committee

S.N.	Name of Members	Designation	Contact Number
1.	Hira Prasad Shrestha	Chairman	9857027297
2.	Maheshwor Shrestha	Member	9847027173
3.	Dhurba Tulachan	Member	9857027278
4.	Ashok Kumar Kasaudhan	Member	9857038600
5.	Bal Narshing Gurung	Member	9851023905
6.	Rajendra Ojha	Member	9857020553
7.	Baburam BK	Member	9857021318
8.	Pro. Aanandman Singh Shakya	Member	9857034035
9.	Krishna Lal Joshi	Member	9851048862
10.	Usha Singh Thanju	Member	9847057890
11.	Baburam Pandey	Member	9857033146

12.	President, Public Campus Teacher Association, SGBC	Member	
13.	Chief, Butwal Sub-metropolitan city	Member	
14.	Local Development Officer, Rupandehi District	Member	
15.	Chairperson, Butwal Chamber of Commerce	Member	
16.	Chairperson, Paschim Nepal Bus Byawosayi Sangh	Member	
17.	Representative, Butwal Ward No. 7	Member	
18.	Campus Chief, Butwal Multiple Campus	Member	
19.	Bishnu Prasad Rana, Campus Chief	Member Secretary	9857025100

3.4 Academic Programmes of Campus

Levels	Name of Programmes	Affiliation	Approval Year
10+2	10+2 Education and Humanities	HSEB	2053
	10+2 Management	HSEB	2058
Bachelor Level	BBS	Tribhuvan University	2062
	B.Ed. (Nepali, English, Health and Population)	Tribhuvan University	2062
Master Level	MBS	Tribhuvan University	2067
	M.Ed. (Health and Curriculum)	Tribhuvan University	2067

3.5 Students' Profile (2072)

Programmes	Groups	1 st Year	2 nd Year	3 rd Year	4 th Year	Total
BBS	Girls	127	142	75		344
	Janajati	29	41	23		93
	Madeshi	8	2	2		12
	Dalit	6	6	5		17
	Total	250	201	144		595
B. Ed.	Girls	81	86	74		241
	Janajati	17	23	9		49
	Madeshi	5	3	1		9
	Dalit	5	11	2		18
	Total	138	107			334
MBS	Girls	47	23			70
	Janajati	9	11			20
	Madeshi	5	2			7
	Dalit	2	2			4
	Total	77	45			122
M. Ed.	Girls	11	24			35
	Janajati	5	6			11
	Madeshi	3	1			4
	Dalit	2	4			6
	Total	26	31			57

3.6 Human Resources' Profile

S.N.	Name of Lecturer	Position	Types of Appointment	Subject	Qualification	Appointment Year
Department of Education						
1.	Anandaman Singh Shakya	Professor	Contract	Education	M. Ed.	2062
2.	Gopikrishna Regmi	Lecturer	Contract	Population	MA	2057
3.	Subhadra Joshi	Lecturer	Contract	Education	MA	2060
4.	Dinesh Prasad Bashyal	Lecturer	Contract	Health	M. Ed.	2061

5.	Buddhiram Bhattarai	Lecturer	Permanent	Education	M. Ed.	2062
6.	Dolraj Aryal	Lecturer	Contract	Health	M. Ed.	2062
7.	Durga Bhusal	Lecturer	Contract	Population	MA	2063
8.	Krishna Prasad Paudel	Lecturer	Contract	Health	M. Ed.	2064
9.	Seema Ghimire	Lecturer	Permanent	Education	M. Ed.	2064
10.	Suman Bhusal	Lecturer	Contract	Population	M. Ed./MA	2065
11.	Kishor Kumar Khanal	Lecturer	Contract	Education	M. Ed.	2065
12.	Hom Nath Chalise	Lecturer	Contract	Health	M. Ed.	2065
13.	Tirtha Raj Kafle	Lecturer	Permanent	Education	M. Ed.	2065
Department of Language						
1.	Dr. Dukulraj Ghimire	Lecturer	Contract	Nepali	Ph.D	2052
2.	Gopal Panthi	Lecturer	Contract	Nepali	MA	2053
3.	Subhashchandra Chaudhary	Lecturer	Contract	English	MA	2053
4.	Shiva Kumar Gyawali	Lecturer	Permanent	English	M. Ed.	2061
5.	Janardan Ghimire	Lecturer	Contract	Nepali	MA	2061
6.	Tara Prasad Gyawali	Lecturer	Permanent	English	MA	2062
7.	Manoj Prasad Sapkota	Lecturer	Permanent	English	MA	2062
8.	Shalikram Paudyal	Lecturer	Contract	Nepali	MA	2063
9.	Sundara Karki	Lecturer	Permanent	Nepali	MA	2063
10.	Krishna Prasad Sharma	Lecturer	Permanent	English	M. Ed.	2063
11.	Rita Regmi	Lecturer	Permanent	Nepali	M. Ed.	2064
12.	Premraj Pokharel	Lecturer	Contract	English	M. Ed.	2064

13.	Usha Devi Regmi	Lecturer	Fulltime	English	MA	2064
14.	Suman Ghimire	Lecturer	Contract	English	M. Ed.	2065
15.	Kamal Prasad Regmi	Lecturer	Contract	English	MA	2065
16.	Biju Pachhai	Lecturer	Permanent	Nepali	MA	2065
17.	Zenith Sharma	Lecturer	Fulltime	English	MA	2065

Department of Management

1.	Bishnu Prasad Rana	Reader	Permanent	Management	MBA	2059
2.	Pragatiratna Gubhjau	Lecturer	Permanent	Accountancy	MBA	2060
3.	Pradip Kumar Shrestha	Lecturer	Contract	Management	MBA	2060
4.	Laxmi Pandey	Lecturer	Permanent	Marketing	MBA	2061
5.	Krishna Prasad Khanal	Lecturer	Permanent	Accountancy	MBA	2063
6.	Baburam Pandey	Lecturer	Permanent	Business Law	MA/M. Ed.	2063
7.	Rama Gyawali	Lecturer	Permanent	Marketing	MBS	2063
8.	Ram Nath Upadhayay	Lecturer	Permanent	Finance	MBS	2063

9.	Ramesh Prasad Pandey	Lecturer	Permanent	Finance	MBS	2063
10.	Subhash Prasad Sharma	Lecturer	Contract	Management	MBS	2064
11.	Sabin Hamal	Lecturer	Permanent	Accountancy	MBS	2064
12.	Ramesh Bahadur Thapa Chhetri	Lecturer	Contract	Management	MBA	2064
13.	Yubraj Neupane	Lecturer	Permanent	Finance	MBS	2064
14.	Tikaram Ghimire	Lecturer	Contract	Accountancy	MBS	2064
15.	Om Prakash Aryal	Lecturer	Permanent	Finance	MBS	2065

16.	Laxman Pandey	Lecturer	Permanent	Accountancy	MBS	2065
17.	Gopal Prasad Chapagain	Lecturer	Fulltime	Accountancy	MBS	2066
Department of Social Science						
1.	Madan Prasad Kattel	Lecturer	Contract	History	MA	2048
2.	Usha Singh Thanju	Lecturer	Contract	Political Science	MA	2048
3.	Chhedi Prasad Yadav	Lecturer	Contract	Mathematics	M. Sc.	2048
4.	Sunil Kumar Yadav	Lecturer	Contract	Mathematics	MA	2048
5.	Romimala Rajbhandari	Lecturer	Contract	Economics	MA	2048
6.	Chunnu Prasad Paudel	Lecturer	Contract	Economics	MA	2060
7.	Bhupal Sharma	Lecturer	Permanent	Economics	MA	2061
8.	Ramesh Chandra Pandey	Lecturer	Permanent	Statistics	M. Sc.	2063
9.	Mukhilal Chaudhary	Lecturer	Contract	Mathematics	MA	2064
10.	Shreewatsha Nepal	Lecturer	Permanent	Economics	MA	2065
11.	Krishnalal Joshi	Lecturer	Fulltime	Economics	MA	2066
Administrative Staffs						
S.N.	Name of Staffs	Types of Appointment	Designation	Qualification	Appointment Year	
1.	Ram Nath Mali	Permanent	Administrative Officer	B.Com.	2048	
2.	Urmila Shakya	Contract	Head Assistant	MA	2067	
3.	Shantaram Kurmi	Contract	Office Assistant	SLC	2048	
4.	Surya Bahadur Khamcha	Permanent	Office Assistant	B.Ed.	2060	
5.	Om Bhadra Gautam	Permanent	Office Assistant	PCL	2062	
6.	Ratna Shrestha	Permanent	Office Assistant	10+2	2062	

7.	Ganga Shrestha	Permanent	Office Assistant	SLC	2063
8.	Devi Thapa	Contract	Office Assistant	B.Ed.	2067
9.	Thaman Singh Gurung	Permanent	Game Instructor	Literate	2061
10.	Sukai Dangoriya Tharu	Permanent	Peon	Literate	2060
11.	Satya Narayan Chaudhary	Permanent	Peon	Literate	2062
12.	Bal Kumari Pulami	Contract	Peon	Literate	2067
13.	Shanti Sarki	Contract	Sweeper	Literate	2064
14.	Ganesh Dom	Contract	Sweeper	Literate	2067
15.	Semkala Sujikar	Contract	Sweeper	Literate	2067

3.7 Status of Physical Infrastructure

3.7.1 Land and Buildings

Siddhartha Gautam Buddha Campus has 0-8-12 (Kattha) land provided by Nepal Government. SGBC has 5 blocks with 3 RCC structure and 2 normal cemented buildings in which there are total 45 classrooms, 14 administrative rooms, 1 canteen hall with 2 rooms, 1 library hall with 3 rooms, 3 store rooms, 1 guardians waiting room, 1 security guard room, 1 Programmes stage, and 13 rest rooms (7 rest rooms for students and 6 rest rooms for faculty member and staffs). It doesn't have sufficient land for outdoor sports activities. It has been planning to construct one auditorium hall, one seminar/training hall, parking area and reconstruction of block A and B buildings.

3.7.2 Furniture and Furnishing

Siddhartha Gautam Buddha Campus has 850 sets of desk-bench for students, 45 white boards, and podiums, 6 cabinet racks for faculty members, 35 sets of official tables and chairs, 120 normal chairs, 20 steel file cabinets, 2 lockers, 15 computer table sand 23 book racks for library. It has been planning to replace the old structure of furniture by new sophisticated furniture.

3.7.3 Machinery and Equipments

Siddhartha Gautam Buddha Campus has 15 LCD computers in library, 15 LCD computers for official purpose, 1 laptop computer, 5 multimedia projectors, 11 printers (1 color printer, 3 dot printers and 7 lesser printers), 3 scanners, 4 photocopy machines, 2 fax machines, 1 inverter 90 VA, 1 electric silent generator 40 KVA and 1 portable generator.

3.7.4 Library (Books, journals and newspaper)

Siddhartha Gautam Buddha Campus has one library hall with 12800 text books, 1850 reference books, 24 local and national newspapers and magazines, 25 journals, 185 research reports and 30 government documents. There are 3 staffs and 2 subordinates to operate the library smoothly. Three text books are issued for each student for 15 days time period at once. It has been planning to develop its own library as a research centre. It has also been providing access to community members.

3.7.5 Sports materials

SGBC has only 1 cemented basket ball/volleyball/badminton court and 1 table tennis. We have sufficient sports materials like volleyball, volleyball net, football, basket ball, badminton, bat and cock, cricket ball and bat, shot put etc.

3.7.6 Drinking water

SGBC has 2 water pipelines for drinking water, 1 underground reserve water tank with 60,000 liter capacity, 8 overhead tanks with 1000 liter capacity of each, 2 euro guard machines, 6 auto lock taps, and 3 water filters. It has been planning to manage purified water plant to the supply of drinking water. It has also first aid facility to provide the emergency treatment for concerned students.

3.8 Work Load of Human Resources

Eighteen periods work load has been allocated to permanent and full time faculty members in a week. We have no fixed work load for contract faculty members because their work load can be changed according to the requirement of SGBC. Non teaching staffs of SGBC has work load of 8 hours per day (7 AM to 3 PM). Extra remuneration is provided to faculty members and non teaching staffs for extra period and extra duty.

3.9 Provision of Scholarship and Freeship

SGBC provides scholarship to deserving students and their excellence in education and also provides freeship to marginalized students to increase and promote their access in higher education.

S.N.	Types of Scholarship and Freeship	Criteria	% of Tuition Fee and Number of Students
1.	Scholarship for deserving students (Internal Examination)	Class wise 1 st Topper	70% to 3 Students of BBS 70% to 3 Students of B.Ed. 70% to 2 Students of MBS 70% to 2 Students of M.Ed.
		Class wise 2 nd Topper	40% to 3 Students of BBS 40% to 3 Students of B.Ed. 40% to 2 Students of MBS 40% to 2 Students of M.Ed.
2.	Scholarship for deserving students (Annual Final Examination)	Class wise 1 st Topper	100% to 3 Students of BBS 100% to 3 Students of B.Ed. 100% to 2 Students of MBS 100% to 2 Students of M.Ed.
		Class wise 2 nd Topper	50% to 3 Students of BBS 50% to 3 Students of B.Ed. 50% to 2 Students of MBS 50% to 2 Students of M.Ed.
3.	Freeship for aadibashi, janajati, dalit, muslim, madheshi, female, economically deprived, remote area, disable, martyr family, victimized group of natural disaster and educationally disadvantage group	5% of total enrolled students	100%, 75%, 50% and 25% according to the criteria prescribed by Academic development Committee

3.10 Status of Financial Resources

3.10.1 Fee Structure of Students

Levels	Name of Programmes	Admission Fee (Rs.)	Annual Tuition Fee (Rs.)	Other Fee (Rs.)	Total Cost (Rs.)
Bachelor Level	BBS 1 st Year	7,500	8,400	1,350	17,250
	BBS 2 nd Year	6,000	8,400	1,150	15,550
	BBS 3 rd Year	6,000	8,400	1,150	15,550
	B. Ed. 1 st Year	7,500	8,400	1,350	17,250
	B.Ed. 2 nd Year	6,000	8,400	1,150	15,550
	B.Ed. 3 rd Year	6,000	8,400	1,150	15,550
Master Level	MBS 1 st Year	9,000	10,200	1,400	20,600
	MBS 2 nd Year	7,500	10,200	1,400	19,100
	M. Ed. 1 st Year	9,000	10,200	1,400	20,600
	M.Ed. 2 nd Year	7,500	10,200	1,400	19,100

3.10.2 Operational Income and Expenditure of FY 2071/72

Income Sources	Estimated Amount (Rs.)	Actual Amount (Rs.)	Expenditures Headings (Rs.)	Estimated Amount (Rs.)	Actual Amount (Rs.)
Student Fee	3,77,62,500.00	3,06,57,111.87	Operating Expenditure	3,94,05,144.00	3,65,19,698.80
Regular UGC Grants	10,00,000.00	9,00,000	Capital Expenditure	24,50,000.00	5,23,093.00
Other Income	-	-	Other Expenditure	-	-
Total Income	3,87,62,500.00	3,15,57,111.87	Total Expenditure	4,18,55,144.00	3,70,42,791.80
Estimated Total Deficit			30,92,644.00		
Actual Total Deficit			54,85,679.93		

3.10.3 Account Management System

The accounting system of SGBC is based on double entry book keeping system. To maintain the accounting records of financial transactions, Systematic Software has been installed in all section of administrations. Different types of accounting books like journal, ledger, cash book, bank cash book, store ledger, advance ledger, property ledger etc. are also used to maintain the proper record of financial transaction.

The campus makes its internal auditing system every six month and the annual audit is done after the 3 months of every fiscal year by the chartered accountant nominated by the campus management committee. The bank accounts related to capital transactions are assigned by the join signature of the chairman and campus chief. The bank accounts related to operating transactions are assigned by the join signature of the campus chief and administrative officer.

4. Situational Analysis of Campus

4.1 Strengths

- Centrally located from the viewpoint of transportation and market facilities
- Co operative, energetic, dynamic and students friendly human resources
- Harmonious relationship among the stakeholders
- Competent students
- Distinct academic images in the local and regional community
- Availability of competent faculty members
- Provision of classes from +2 level up to Master's degree level in different disciplines
- Attraction of students from marginalized groups searching for quality education
- Blooming as the one of the leading community campuses in Lumbini Zone
- Regular meeting of campus management committee , faculty members and staffs
- Use of technology and computer network system in all administration sections
- Managed classroom with computers and multimedia projectors
- Managed generator and inverter for alternative sources of energy
- Provided internet and Wi-Fi facility
- Provision of campus security
- Formation of various committees for the purpose of quality control, social responsibility, monitoring and supervision

4.2 Weaknesses

- Insufficient gardening within campus premises and play grounds
- inadequate motivation for faculty members and administrative staffs
- Inadequate infrastructures
- Lack of effective scheme to strengthen mutual relationship between campus and local community
- Inadequate text and reference books, journals, research materials

- Traditional furniture and furnishing layout
- Lack of sufficient land for extending various Programmes
- Lack of sufficient educational instruments
- Irregularity of students in class rooms and examinations
- Lack of sufficient academic training/development Programmes
- Increasing rate of drop out students
- Low participation in research development activities by campus, faculty members and students
- High operating cost and low income resources
- Large number of students expecting the scholarship and incentive
- Misconception of society as SGBC is profit making a community campus
- Insufficient co-ordination with local organizations

4.3 Opportunities

- Extension of academic Programmes as per the needs of community
- Availability of competent human resources
- Opportunities of employment for students in industrial and commercial area of Butwal
- Emerging destination of education for neighboring districts
- Regular financial support from UGC since its establishment
- Well known and recognized institutions
- Broad catchment area
- Good image of campus in community
- Increasing rate of migration in Rupandehi District
- Regular flow of excellent students
- Co-operation by local community

4.4 Threats

- Management of vocational training and technical educational classes
- Scientific and modernize library, account, examinations and administrative sections
- Pressure of faculty members and staff for permanent job as per need of campus
- Increasing political pressure from students
- Large number of students from economically deprived and marginalized area
- Increasing inflation rate

- Increasing trends of student indiscipline
- Increasing rate of private and community campuses
- Increasing trends of student for abroad study and employment
- Diversification of students in classroom

5. Institutional Intents

5.1 Vision

To be an excellence academic institution through the sustained efforts of lifelong learning, research development, critical thinking and inclusive education for meaningful contributions to the development of local and national community.

5.2 Mission

Develop Siddhartha Gautam Campus as a leading academic institution ensuring the quality education and research activities through competent and dedicated human resources at affordable cost to the marginalized and economically deprived students to improve their quality of life for serving local and national community.

5.3 Strategic Goals/Priorities

Siddhartha Gautam Buddha Campus (SGBC) as the center of excellence through education, research activities, community development are the essence of the community, faculty members, staffs and students. Our goals/priorities is not only pass the examination or build up a profession, but to develop a tolerant, balanced, independent and right attitude of mind in the local and national community. So in this context, Campus has mainly four strategic goals/priorities to develop the campus as center of excellence in long run.

- Qualify for quality assurance accreditation from the UGC.
- Enhance the excellence in education.
- Enhance the excellence in research development.
- Develop the harmonious relationship with community.

6. Institutional Objectives and Strategies

To achieve the vision, mission and strategic goals/priorities SGBC has set the following institutional objectives and strategies.

Goal/Priority One: Qualify for quality assurance accreditation (QAA) from the UGC.

This goal encompasses the breadth and quality of our campus activities to qualify for quality assurance accreditation from university grant commission of Nepal and maintains all the status for quality accreditation.

Objective One: To qualify for quality assurance accreditation (QAA) from university grant commission (UGC).

Required Strategies

- Formulate self study report committee (SSR Committee).
- Prepare self study report along with required activities and submit it into UGC.
- Qualify QAA from UGC.

Objective Two: To maintain required status of quality assurance.

Required Strategies

- Formulate internal quality assurance evaluation committee (IQAE Committee).
- Evaluate and control internal quality assurance by developing quality control system.

Goal/Priority Two: Enhance the excellence in education.

This goal encompasses the quality, breadth and relevance of the teaching and learning activities for bachelor and master degree students. SGBC enhances the quality and participation in community with global concept.

Objective Three: To develop appropriate organization structure for internal monitoring and control system.

Required Strategies

- Establish appropriate organizational structure with specific authority and responsibility.
- Develop the required department/subject committee for academic and administrative improvements.

Objective Four: To enhance the supporting activities for professional development to the human resources.

Required Strategies

- Develop and implement the human resource development plan by formulating HRD Committee.
- Allocate the required fund for professional development of faculty members/staffs.
- Develop rewarding system to faculty members/staffs for their better performance.
- Organize remarkable training, seminar, workshop and exposure visit to faculty members/staffs.

Objective Five: To attract and enroll excellent students from local and national community.

Required Strategies

- Formulate and implement admission and advertisement strategies by formulating Academic Advisory Committee (AAC).
- Provision of entrance test for the enrollment of new students.
- Develop and implement the rational scholarship plan for deserving students.
- Create the environment for the opportunities of practical education, extra-curricular activities, training and internship.
- Interact and communicate with stakeholders of campus.

Objective Six: To improve the quality of education for graduate and post graduate students.

Required Strategies

- Make the stakeholders aware for institutional commitment to improve quality education.
- Formulate the quality circle group, class teacher and Programmes coordinators.
- Provide additional supportive classes, seminar/workshop, exposure visits to students.
- Develop rewarding system to students by formulating and implementing individual student's performance evaluation system.

Objective Seven: To develop the well equipped physical infrastructure required for existing and new Programmes.

Required Strategies

- Formulate procurement committee to procure materials for physical infrastructure.
- Manage purified drinking water and health medical desk to students and staffs and faculty members.
- Maintain clean, green and pollution free environment within the campus.
- Repair and maintain machinery, furniture, building and other assets periodically.
- Construct the auditorium hall to conduct training/seminar and other Programmes.
- Enrich the library infrastructure to develop the library facilities.
- Replace and modify the existing furniture in class room/office by sophisticated new furniture.
- Restructure/modify the existing campus building (Block A and B)
- Construct new building for extension of new academic Programmes and hostel.

Objective Eight: To develop the EMIS and ensure the extensive use of information technology.

Required Strategies

- Establish EMIS section to update campus related information.
- Establish online information system with the help of information technology.
- Use appropriate software and networking computerized system in all administrative sections.
- Develop the required infrastructure for E-library, computer lab, multimedia and online education system.

Objective Nine: To offer the new bachelor and master degree Programmes in order to meets the local and national needs.

Required Strategies

- Review and restructure the existing academic Programmes to improve the quality of education.
- Conduct feasibility studies to run new academic Programmes from concerned university.

Goal/Priority Three: Enhance the excellence in research development.

This goal includes the quality of research and also includes the research activities of concerned students. The goal helps to develop well equipped research management cell (RMC) and research environment for students and faculty members.

Objective Ten: To create the infrastructure required for research management cell.

Required Strategies

- Establish the separate research management cell with required infrastructure.

Objective Eleven: To create the research oriented teaching learning environment.

Required Strategies

- Provide research facilities, materials and trainings to concerned researcher.
- Publish research journals and conduct mini research activities.
- Formulate and implement the productive research plan in different field with the partnership of other organizations.
- Develop the SGBC library as a research source center for potential researcher.

Goal/Priority Four: Develop the harmonious relationship with community.

This goal encompasses the breadth and quality of our campus activities in the context of our community. After achieving the goal, the campus will be able to produce citizens with civic sense and culturally sound.

Objective Twelve: To develop inclusive approached relationship with local community.

Required Strategies

- Establish students' alumni and increase the membership and their activities.
- Make the provision of open memberships for local community and organizations.
- Initiate and promote partnership with other local organizations in financial and social sectors.

Objective Thirteen: To ensure the quality education in affordable cost for marginalized group of community.

Required Strategies

- Provide the freeship for marginalized, disadvantaged, educationally unprivileged group.

Objective Fourteen: To retain distinctive image of campus among the community.

Required Strategies

- Publish annual audit financial report, annual report with work plan, annual academic calendar etc. to provide the information about the campus.
- Participate of stakeholder's effort to promote the distinctive image of campus.

7. Monitoring and Evaluation Mechanism

7.1 Objectives of Monitoring and Evaluation Mechanisms

The main purpose of SGBC is to provide excellence in education, professional and research development as a social unit. The major objective is to evaluate the efficiencies of educational services delivered by campus entire team and provide suggestions to CMC/IQAE Committee. It also evaluates the input of evaluation, effectiveness of education, marketing the output of education, human resources efficiency and guaranty of learning. The specific objectives of monitoring and evaluation mechanisms are as follows.

- To access the transparency and accountability of accomplished tasks of different departments, human resources, quality circles.
- To measure the effectiveness of EMIS.
- To monitor the performance of faculty members and supportive staffs.
- To evaluate the innovative ways applied by faculty members in the class room.
- To observe the role and responsibility delivered by departments and sections.
- To qualify the completed tasks by the campus.

7.2 Norms and Standard of Monitoring and Evaluation Mechanisms

The monitoring and evaluation mechanism will be based on the following norms and standard.

- Professional efficiency.
- Reliability and fairness.
- Friendly behavior and politeness.
- Accuracy, completeness and objectivity.
- Application of technical knowledge.
- Collaborative/Structural function.

The campus has to adopt the following mechanisms to monitor and evaluate the ongoing programmes.

Campus Management Committee (CMC)

The overall given duties and responsibilities of campus chief and IQAE Committee are monitor by CMC. Particularly, CMC looks after the targeted strategies and their impact on overall activities of campus.

IQAE Committee

It considers for supplementing necessary information and evaluates the teaching learning activities. It also carries out the overall evaluation of input, process, output and impact of new management. It evaluates various changes reflected by faculty members' performance.

Faculty Members

Faculty members are the integral part of monitoring and evaluation mechanisms. The faculty members monitor the function of quality circle of

students. The Faculty members provide periodical reports to IQAE Committee.

8. Conclusion

Siddhartha Gautam Buddha Campus is planning to implement of this strategic development plan, campus will be developed as a research based learning organization. The teaching and learning style will be based on collaborative approach.

It is therefore essentials that we recruit the most capable and appropriate human resource into the teaching profession, provide them with high quality pre service Programmes of faculty member education and then ensure that they have opportunities to upgrade their knowledge and skill over the full length of their professional career.

We will build sister relationship with different campuses and social organizations. Among sister organizations, exposure exchange Programmes will be conducted. The library will be accessible to the people as community learning research centre. SGBC will select a deprived area to facilitate in aids developmental tasks as to fulfill social responsibility. Finally the campus will stand as student friendly, inclusive approached institution.

9. Action Plan of Campus

To achieve the strategic goals and objectives through the help of strategic action plan, SGBC has formulated the following action plans with responsibility and timeline.

Goal/Priority One: Qualify for quality assurance accreditation from the UGC
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Objective One: To qualify for quality assurance accreditation (QAA) from university grant commission (UGC).
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Action Steps	Responsibility	Timeline	Remarks
Formulate self study report committee (SSR Committee).	CMC	Up to Chaitra 2072	
Prepare self study report with required activities.	SSR Committee	Up to Ashadh 2073	
Interact with stakeholders about the self study report, amendment of SSR and submit it into UGC.	SSR Committee	Up to Ashwin 2073	
Make a peer review of SSR from UGC.	SSR Committee	Up to Poush 2073	
Qualify QAA from UGC.	SSR Committee	Up to Chaitra 2073	

Objective Two: To maintain required status for quality assurance.
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Action Steps	Responsibility	Timeline	Remarks
Formulate internal quality assurance evaluation committee (IQEA Committee).	CMC	Up to Chaitra 2072	
Develop internal quality assurance control system.	IQAE Committee	Up to Chaitra 2073	
Evaluate and control the internal quality assurance.	IQAE Committee	From Srawan 2074	Periodically

Goal/Priority Two: Enhance the excellence in education

Objective Three: To develop appropriate organizational structure for internal monitoring and control system.

Action Steps	Responsibility	Timeline	Remarks
Establish appropriate organization structure with specific authority and responsibility.	CMC	Up to Ashadh 2073	Annex 2
Develop required academic/non academic department and subject committee for academic and administrative improvement.	CMC	Up to Ashadh 2073	Reform in Every 2 Year

Objective Four: To enhance the supporting activities for professional development to the human resources.

Action Steps	Responsibility	Timeline	Remarks
Formulate human resource development committee (HRD Committee).	CMC	Up to Ashadh 2073	
Develop short term and long term HRD plan.	HRD Committee	Up to Chaitra 2073	
Allocate required funds for HR development (PhD. M.Phil. and others).	CMC	From Srawan 2074	Periodically
Formulate individual performance evaluation sheet (IPES) and manage rewarding system according to IPES.	HRD Committee	Up to Ashadh 2073	
Arrange teaching learning, computer training, seminar, workshop, exposure visit, paper presentation etc. to faculty members/staffs.	HRD Committee	From Ashadh 2073	Periodically

Objective Five: To attract and enroll excellent students from local and national community.			
Action Steps	Responsibility	Timeline	Remarks
Formulate Academic Advisory Committee (AAC).	Administration	Up to Ashadh 2073	
Conduct entrance test for enrollment of students.	AAC	At the time of enrollment	
Develop and implement of scholarship plan for marginalized and deserving students.	AAC	Up to Ashadh 2073	Every Year
Formulate extracurricular activities committee (ECA Committee).	Administration	Up to Ashadh 2073	
Arrange internal and external extracurricular activities to encourage the students.	ECA Committee	From Ashadh 2073	Periodically
Provide the environment for practical education, trainings, seminar/workshop and exposure visit and internship programmes.	Programme Coordinator	Periodically	Periodically
Formulate and implement the advertisement/publicity policy.	AAC	Up to Ashadh 2073	Every Year
Interact and communicate with press/media, guardians, feeder institutions, student alumni and local organization.	AAC	From Ashadh 2073	Every Year

Objective Six: To improve the quality of education for graduate and post graduate students.			
Action Steps	Responsibility	Timeline	Remarks
Make the teacher/student concern union/guardians, local political parties aware for institutional commitment to improve quality education with the motto of “OUR DEVOTION FOR EXCELLENT EDUCATION”	Administration	From Ashadh 2073	Every Year
Formulate exam committee to administer the overall activities of examination.	Administration	Up to Ashadh 2073	
Appoint programme coordinator every 2 year for each programmes.	Administration	From Ashadh 2073	
Appoint class teacher every year for each class.	Programme Coordinator	From Ashadh 2073	
Manage the standard number of students in each section/class every year.	Administration	From Ashadh 2073	
Formulate quality circle group in each section/class every year.	Programme Coordinator	From Ashadh 2073	Every Year
Encourage the students for regularity in class room and examination by using financial and non financial motivation programmes.	Programme Coordinator	Periodically	
Make provision of coaching/supportive/remedial classes to students.	Programme Coordinator	From Ashadh 2073	Every Year
Formulate and implement individual student’s performance evaluation system.	Class Teacher	Up to Ashadh 2074	Periodically

Provide scholarship/Free Ship for excellence students according to student performance evaluation sheet.	Administration	Every Year	
Objective Seven: To develop the well equipped physical infrastructure required for existing and new programmes.			
Action Steps	Responsibility	Timeline	Remarks
Formulate procurement committee.	CMC	Up to Ashadh 2073	
Arrange purified drinking water and manage health desk	Procurement Committee	Up to Ashadh 2073	
Arrange purified drinking water and manage health desk	Procurement Committee	Up to Ashadh 2073	
Furnish seminar and auditorium hall to conduct training/seminar and other programmes.	Procurement Committee	Up to Ashadh 2074	
Procure reference/text books, recognizes journals/research papers, electronic copies, newspapers/periodicals etc. to enhance the knowledge of faculty members and students.	Procurement Committee	Up to Ashadh 2074	
Manage parking area for vehicles parking of students and faculty members/staffs.	Procurement Committee	Up to Ashadh 2075	
Replace old furniture in class room/office by sophisticated new furniture.	Procurement Committee	Up to Ashadh 2075	
Arrange the required vehicles to offer transportation facility for students.	Procurement Committee	Up to Ashadh 2076	
Reconstruct/modify existing campus building (Block A and B).	Procurement Committee	Up to Ashadh 2076	

Construct new building for extension of new academic programmes and hostel.	Procurement Committee	Up to Ashadh 2077	
Maintenance of machinery, furniture, buildings and books etc.	Procurement Committee	Up to Ashadh 2073	
Objective Eight: To develop the EMIS and ensure the extensive use of information technology.			
Action Steps	Responsibility	Timeline	Remarks
Formulate the EMIS Committee.	CMC	Up to Ashadh 2073	
Develop online information system (notice board service), update campus email/website and social network.	EMIS Committee	Up to Ashadh 2074	
Use and upgrade appropriate software and networking computerized system in all administrative section.	EMIS Committee	Up to Ashadh 2074	
Establish the required infrastructure for EMIS.	EMIS Committee	Up to Ashadh 2074	
Provide the required training to faculty members/staffs in using modern information technology.	EMIS Committee	Up to Ashadh 2074	Periodically
Maintain the tracer record of graduate and post graduate students.	EMIS Committee	Up to Ashadh 2075	Every Year
Develop the required infrastructure for E-library, computer lab and multimedia classroom/online education system.	Administration	Up to Ashadh 2075	

Objective Nine: To offer the new bachelor and master degree Programmes in order to meets the local and national needs.

Action Steps	Responsibility	Timeline	Remarks
Make feasibility study and submit proposal for new academic programmes of M.Ed. (English, Nepali, Population and EPM).	AAC	Up to Ashadh 2074	
Make feasibility study and submit proposal for new academic programmes of B.Ed. (Mathematics), BA (BSW) and BBM/BBA management.	AAC	Up to Ashadh 2075	
Make feasibility study and submit proposal for new academic programmes of B.Ed. (ICT), BA (Journalism) and BIM management.	AAC	Up to Ashadh 2076	

Goal/Priority Three: Enhance the excellence in research development.

Objective Ten: To create infrastructure required for research development.

Action Steps	Responsibility	Timeline	Remark
Establish research management cell (RMC).	CMC	Up to Ashadh 2073	
Develop the required infrastructure for research department.	Administration	Up to Ashadh 2074	
Purchase adequate text/ reference books and journals (national and international), electronic copies etc. for research department.	Procurement Committee	Up to Ashadh 2074	

Objective Eleven: To create research oriented teaching learning environment.

Action Steps	Responsibility	Timeline	Remark
Provide laptop and related research	Administration	From	Every Year

materials to faculty members.		Ashadh 2073	
Provide research methodology training to faculty members and concern students.	RMC	From Ashadh 2073	Periodically
Manage research related tour for faculty members and concern students.	Administration	Up to Ashadh 2073	Every Year
Publish research journal and conduct the mini research programmes.	RMC	Up to Ashadh 2074	Every Year
Initiate and interact with other stakeholders to conduct productive research.	RMC	Up to Ashadh 2074	Periodically
Develop library as a research resource center for insider potential researcher.	Administration	Up to Ashadh 2076	

Goal/Priority Four: Develop the harmonious relationship with community.

Objective Twelve: To develop inclusive relationship of campus with local community.			
Action Steps	Responsibility	Timeline	Remark
Establish student Alumni and notice ex-students to be a member of Alumni.	Administration	Up to Ashadh 2073	
Encourage the student Alumni to increase their activities that support the image of campus.	Administration	Up to Ashadh 2073	
Amend the charter/bylaws of the campus as per requirement.	Campus Assembly	Up to Ashadh 2074	
Open membership for guardians, local community and organization.	CMC	Up to Ashadh 2074	
Arrange and promote partnership programmes with local organizations to enhance social activities.	Administration	Up to Ashadh 2075	Periodically
Develop the campus model village to "SAMUDAYA BIKASH KO AADHAR HAMRO SAROKAR".	Administration	Up to Ahshad 2075	

Objective Thirteen: To ensure the quality education in affordable cost for marginalized group of community.

Action Steps	Responsibility	Timeline	Remark
Provide freeship for aadibashi, janajati, dalit, muslim, madheshi, female, economically deprived, remote area, disable, martyr family, victimize group of natural disaster and educationally disadvantage group.	Administration	From Ashadh 2073	

Objective Fourteen: To retain distinctive image of campus among the community.

Action Steps	Responsibility	Timeline	Remark
Publish annual audited financial report, annual report with work plan, annual academic calendar etc. to provide the information about the campus.	Administration	From Ashadh 2073	
Make the effort of stakeholders to promote the distinctive image of campus.	Administration	From Ashadh 2074	

10. Master Budget for Required Activities

SN	Activities	Year					Total Amount (In NPR)	Financial Support	Remarks
		2072/73	2073/74	2074/75	2075/76	2076/77			
Objective One: To qualify for QAA from University Grants Commission									
1.	Furnishing office for SSR Committee.	4,00,000	-	-	-	-	4,00,000	UGC/Campus	Annex 3
2.	Field visit and documentation for self study report preparation.	3,50,000	-	-	-	-	3,50,000	UGC/Campus	Annex 4
Objective Two: To maintain required status for Quality assurance									
3.	Furnishing office for internal quality assurance evaluation committee (IQAE Committee).	3,33,000	-	-	-	-	3,33,000	UGC/Campus	Annex 5
Objective Three: To develop appropriate organizational structure for internal monitoring and control system									
4.	Furnishing office for department	10,40,000	-	-	-	-	10,40,000	UGC/Campus	Annex 6
5.	Furnishing library for department and other materials.	8,00,000	-	-	-	-	8,00,000	UGC/Campus	Annex 7
Objective Four: To enhance the supporting activities for professional development to human resources									
6.	Financial support for mini research.	-	2,00,000	-	2,00,000	-	4,00,000	UGC/Campus	Annex 8
7.	Financial support for HR development (M.Phil and P.hd.).	10,00,000	-	10,00,000	-	10,00,000	30,00,000	UGC/Campus	Annex 9
8.	Expenditure for teaching learning, computer training, seminar, workshop, exposure visit, paper presentation etc. to faculty members/staffs.	5,00,000	5,00,000	5,00,000	5,00,000	5,00,000	25,00,000	UGC/Campus	Annex 10
Objective Five: To attract and enroll excellent students from local and national community									
9.	Expenditure for Entrance test.	1,20,000	1,40,000	1,60,000	1,80,000	2,00,000	8,00,000	UGC/Campus	Annex 11
10.	Expenditure for ECA materials and management.	1,00,000	1,25,000	1,50,000	1,75,000	2,00,000	7,50,000	UGC/Campus	Annex 12
11.	Expenditure for practical education, trainings and internship program.	2,00,000	2,25,000	2,50,000	2,75,000	3,00,000	12,50,000	UGC/Campus	Annex 13
12.	Financial support for research to students.	50,000	50,000	50,000	50,000	50,000	2,50,000	UGC/Campus	Annex 14
13.	Expenditure for advertisement/publicity.	4,00,000	4,00,000	4,00,000	4,00,000	4,00,000	20,00,000	UGC/Campus	Annex 15
14.	Interaction with press/media, guardians, feeder institutions, student alumni and others.	1,00,000	1,00,000	1,00,000	1,00,000	1,00,000	5,00,000	UGC/Campus	Annex 16
Objective Six: To improve the quality of education for graduate and post graduate students									
15.	Furnishing office for exam committee	3,50,000	50,000	50,000	50,000	50,000	5,50,000	UGC/Campus	Annex 17
16.	Furnishing office for program coordinator.	5,12,000	25,000	25,000	25,000	25,000	6,12,000	UGC/Campus	Annex 18
17.	Interaction with quality circle group.	50,000	50,000	50,000	50,000	50,000	2,50,000	UGC/Campus	Annex 19
18.	Remedial and extra classes to students.	1,80,000	1,80,000	1,80,000	1,80,000	1,80,000	9,00,000	UGC/Campus	Annex 20
19.	Scholarship/Freeship for excellence students.	6,00,000	6,50,000	7,00,000	7,50,000	8,00,000	35,00,000	UGC/Campus	Annex 21

Objective Seven: To develop well equipped physical infrastructure required for existing and new program									
20.	Purified drinking water and medical health desk	11,75,000	50,000	50,000	50,000	50,000	13,75,000	UGC/Campus	Annex 22
21.	Clean, green and pollution free environment within the campus.	1,35,000	25,000	25,000	25,000	25,000	2,35,000	UGC/Campus	Annex 23
22.	Repair and maintenance of machinery, furniture, buildings, books and other assets.	7,50,000	5,00,000	5,00,000	5,00,000	5,00,000	27,50,000	UGC/Campus	Annex 24
23.	Furnishing seminar and auditorium hall to conduct training/seminar.	27,75,000	-	-	-	-	27,75,000	UGC/Campus	Annex 25
24.	Purchase of reference/text books, recognizes journals/research papers, electronic copies, newspapers/periodicals etc.	5,00,000	2,50,000	2,50,000	2,50,000	2,50,000	15,00,000	UGC/Campus	Annex 26
25.	Management of parking area for vehicles of students and faculty members/staffs.	-	-	8,00,000	-	-	8,00,000	UGC/Campus	Annex 27
26.	Furnishing and upgrading class room furniture.	10,00,000	10,00,000	10,00,000	10,00,000	10,00,000	10,00,000	UGC/Campus	Annex 28
27.	Arrangement of vehicles for transportation facility to students.	-	-	-	-	40,00,000	40,00,000	UGC/Campus/ Others	Annex 29
28.	Reconstruction/modification of existing campus building (Block A and B).	-	25,00,000	25,00,000	25,00,000	25,00,000	1,00,00,000	UGC/Campus/ Others	Annex 30
29.	Construction of new buildings for new academic program.	-	-	25,00,000	25,00,000	25,00,000	75,00,000	UGC/Campus/ Others	Annex 31
Objective Eight: To develop EMIS and ensure the extensive use of information technology									
30.	Establishment of EMIS office.	7,50,000	50,000	50,000	50,000	50,000	9,50,000	UGC/Campus	Annex 32
31.	Management of online information system, update email/website.	1,00,000	1,00,000	1,00,000	1,00,000	1,00,000	5,00,000	UGC/Campus	Annex 33
32.	Upgrading software and networking system in all administrative sections.	2,00,000	50,000	50,000	50,000	50,000	4,00,000	UGC/Campus	Annex 34
33.	Training to faculty members/staffs in using modern information technology.	1,00,000	1,00,000	1,00,000	1,00,000	1,00,000	5,00,000	UGC/Campus	Annex 35
34.	Upgrading E-library, computer lab and multimedia classroom.	1,00,000	1,00,000	1,00,000	1,00,000	1,00,000	5,00,000	UGC/campus	Annex 36
Objective Nine: To offer new bachelor and master degree program on order to meet local and national needs									
35.	Expenditure for extension of new academic programmes.	-	-	14,00,000	-	-	14,00,000	UGC/campus	Annex 37
Objective Ten: To create infrastructure required for research management cell									
36.	Upgrading Research Management Cell's office	-	10,00,000	-	-	-	-	UGC/Campus	Annex 38
37.	Purchase of e-journal and other materials for research activities	1,00,000	1,00,000	1,00,000	1,00,000	1,00,000	5,00,000	UGC/Campus	Annex 39

Objective Eleven: To create the research learning environment									
38.	Research methodology training to faculty members and concerned students.	2,50,000	2,50,000	2,50,000	2,50,000	2,50,000	12,50,000	UGC/Campus	Annex 40
39.	Research related tour for faculty members and concerned students.	2,50,000	2,50,000	2,50,000	2,50,000	2,50,000	10,00,000	UGC/Campus	Annex 41
40.	Publication of research journal.	1,00,000	1,00,000	1,00,000	1,00,000	1,00,000	5,00,000	UGC/Campus	Annex 42
41.	Interaction with stakeholders to conduct productive research.	50,000	50,000	50,000	50,000	50,000	2,50,000	UGC/Campus	Annex 43
Objective Twelve: To develop inclusive relationship of campus with local community									
42.	Notice to ex-students to be a member of Alumni.	25,000	25,000	25,000	25,000	25,000	25,000	UGC/Campus	Annex 44
43.	Partnership program with local organization to enhance social activities.	1,75,000	50,000	50,000	50,000	50,000	3,75,000	UGC/Campus	Annex 45
Objective Thirteen: To ensure the quality education at affordable cost for marginalized group of community									
Objective Fourteen: To retain distinctive image of campus among the community									
44.	Publication of annual report, annual academic calendar, campus note book etc.	4,75,000	4,75,000	4,75,000	4,75,000	4,75,000	23,75,000	UGC/Campus	Annex 46

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**Annex 1: Members of Internal Quality Assurance Evaluation Committee
(IQAE Committee)**

S.N.	Name of Members	Designation	Representation	Contact Number
1.	Baburam Panday	Chairman	Administration	9857025100
2.	Prof. Aanandaman Singh Shakya	Member	CMC Member	9857034035
3.	Gopal Panthee	Member	Chairman, PCTA	9857033338
4.	Shiva Kumar Gyawali	Member	Faculty Member	9857033526
5.	Ram Nath Upadhayay	Member	Faculty Member	9857031533
6.	Ramesh Prasad Pandey	Member	Faculty Member	9857032960
7.	Krishna Prasad Sharma	Member	Faculty Member	9847034481
8.	Om Prakash Aryal	Member	Faculty Member	9857029344
9.	Ramnath Mali	Member Secretary	Administration	9847057558

Annex 2: Organizational Structure of Siddhartha Gautam Buddha Campus

ORGANIZATIONAL STRUCTURE OF SIDDHARTHA GAUTAM BUDDHA CAMPUS, BUTWAL

